

# WOKING COLLEGE

Committed to Success

## PART II MINUTES OF THE MEETING OF THE WOKING COLLEGE CORPORATION HELD ON WEDNESDAY 10 SEPTEMBER 2008

Chairman: - Mrs. M. Smith\*  
Vice-Chairman: - Mr. C. Morgan-Jones\*

Mr A. Beddow\*  
Miss R. Bond\*  
Mrs. C. Bottomley \*  
Prof. P. Bunyan  
Mrs. S Daboo  
Mr. B. Hawkins\*  
Mr. M. Ingram \*  
Mr. P. Jupp \*

Mr D Ludlow\*  
Cllr. D. McCrum  
Revd Dr. R. Marks  
Mr P. Martin\*  
Mr. D. R. Methold \*  
Mr L.Oates CB \*  
Mr. D. Pitt \*  
Mrs. L.Waine

\* Present

In Attendance:  
Mrs. H. Meredith\* - Clerk to the Corporation

<b><u>PART TWO – NON-CONFIDENTIAL ITEMS</u></b>		<b>ACTION</b>
<b>1</b>	<b>GOVERNANCE</b>	
<b>1.1</b>	<b>APOLOGIES FOR ABSENCE AND QUORUM</b>	
	Apologies were received from Prof Bunyan, Mrs Daboo, Cllr McCrum, Revd Dr Marks and Mrs Waine.	
<b>1.2</b>	The clerk confirmed that the meeting was quorate.	
<b>2.</b>	<b>DECLARATION OF INTEREST BY MEMBERS AND SENIOR POSTHOLDERS</b>	
<b>2.1</b>	There were no declarations of interest.	
<b>3.</b>	<b>MINUTES OF THE CORPORATION MEETINGS HELD ON 9 JULY 2008</b>	
<b>3.1</b>	<u>Accuracy.</u> The Minutes were accepted as an accurate record and were signed by the Chairman.	
<b>3.2</b>	<u>Matters Arising.</u> <u>Min 8.1</u> The Chairman will write to thank Mrs Kyriacou on behalf of the Corporation.	MS
	<u>Min 8.4</u> The Employer Engagement Working Party met the previous week and was well attended by governors and governors were encouraged to take the follow up action as listed in the Vice-Principal's notes of the meeting.	All governors
	<u>Min 8.6</u> The Clerk confirmed that Martin Booth from Woking High School is happy to join as an external member of the Education and Standards Committee.	
	<u>Min 8.7.4</u> Governors received the draft paper on 'Surrey's vision for Learning in 2020' by e-mail from the clerk with paper copies tabled at the meeting.	

<p>4.</p> <p>4.2.1</p> <p>4.2.2</p> <p>4.2.3</p> <p>5.</p> <p>5.1</p>	<p style="text-align: center;"><b>STRATEGIC</b></p> <p>Item 4.1 is in the Confidential Minutes</p> <p>Governors received a paper from Jill Small reporting on the tender process for the appointment of Project Manager, and the Chairman thanked Mr Pitt for being a member of the tender panel.</p> <p>Governors asked about the scoring process and were satisfied that the independent scoring of the tenderers by all of the panel members and the inclusion of a governor on the panel resulted in an objective consideration of all of the tenders. The records of the scoring of the panel members are to be kept at college in case of any future need to refer to these and the Principal agreed to obtain these from Jill Small.</p> <p>Governors unanimously approved the recommendation of the tender panel that the Corporation should appoint King Sturge Llp for Project Management Consultancy Services subject to confirmation from Hampshire County Council that their rates comply with the agreed LSC Framework rates.</p> <p style="text-align: center;"><b>DATE OF NEXT MEETING</b></p> <p>The next meetings of the Corporation will be:</p> <ul style="list-style-type: none"> <li>➤ Governors Conference on Wednesday 8 October at college at <b>4:00pm followed by dinner at Trevi Restaurant, West Byfleet</b></li> <li>➤ Wednesday 15 October 2008 at 6.30 p.m. in the College Conference Room.</li> </ul> <p>The Part II Business closed at 6:45 pm.</p> <p><b>H M Meredith</b> Clerk to the Corporation</p> <p>Signed: .....Date: .....</p>	<p><b>ACTION</b></p> <p>Principal</p> <p>I</p>
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