

# WOKING COLLEGE

Committed to Success

## PART II MINUTES OF THE MEETING OF THE WOKING COLLEGE CORPORATION HELD ON WEDNESDAY 18 JUNE 2008

Chairman: - Mrs. M. Smith\*  
Vice-Chairman: - Mr. C. Morgan-Jones

Mr A. Beddow*	Mr D Ludlow*
Miss R. Bond*	Cllr. D. McCrum*
Mrs. C. Bottomley *	Revd Dr. R. Marks
Prof. P. Bunyan*	Mr P. Martin*
Mrs. S Daboo *	Mr. D. R. Methold *
Mr. B. Hawkins*	Mr L.Oates CB *
Mr. M. Ingram *	Mr. D. Pitt *
Mr. P. Jupp *	Mrs. L.Waine
Mrs. E. Kyriacou	

\* Present

In Attendance:  
Mr B. Freeman\* - Vice-Principal  
Mrs. H. Meredith\* - Clerk to the Corporation

### PART ONE– CONFIDENTIAL ITEMS ONLY-

## 1. GOVERNANCE

### 1. APOLOGIES FOR ABSENCE AND QUORUM

1.1 Apologies were received from Mr Morgan-Jones, Mrs Kyriacou, Revd Dr Marks and Mrs Waine. The Clerk confirmed that the meeting was quorate.

### 2. DECLARATION OF INTEREST BY MEMBERS AND SENIOR POSTHOLDERS

2.1 There were no new declarations of interest at the meeting.

## 3. STRATEGIC PLANNING

3.1 The Chairman welcomed the Vice-Principal to the meeting and invited the Principal and Vice-Principal to present the revised College Mission 2008 and the Operating Statement 2008-2009.

3.2 The Principal explained that the College Mission and Operating Statement incorporate input from the SMT, the Education and Standards Committee of the Corporation, college managers and staff as well as incorporating the Post Inspection Action Plan into the body of the Operating Statement. Student input will be fed into this draft next week and the final version put before the Corporation for approval in July.

ACTION

BF /  
Student  
Council

3.2.1 Governors discussed the Mission noting that the headline statement had been revised slightly from the version seen by the Education and Standards Committee the previous week:

***To enable students to succeed Woking College will, through effective leadership and management:-***

*Provide high quality learning and teaching with effective support that meets students' individual needs and interests. We will encourage students and teachers to be ambitious for themselves and others, enjoy achieving their goals whilst making a positive contribution to the community within a safe and healthy learning environment.*

3.2.2 The Vice-Principal explained that the numbered points itemised after each of the four aims in the Mission are closely based on the Common Inspection Framework as set out in the Ofsted Handbook for Inspecting Colleges.

3.2.3 The Vice-Principal invited questions from governors on the Mission. The discussion included:

**Aim 1** – the key importance of students being enrolled onto appropriate courses- the Vice-Principal confirmed that this is detailed further in the draft Retention and Progression Policy.

**Aim 3.6** - this encompasses the need for suitable premises;

**Aim 3.1** - the Vice-Principal explained with examples how in Ofsted inspections the grading of performance and targets are based on value added, success rate, retention rate, pass rate and attendance rate targets. Ofsted inspectors will compare the college performance in all these areas against national 'benchmarks'- the average of results in Sixth Form Colleges for the whole college, for curriculum areas and for individual subjects and courses. Governors noted that results from Sixth Form Colleges are considerably higher than results in General FE Colleges.

Success rates are a combination of pass rates and retention. Success rates will be even more important in 2008-9 due to changes in funding.

Value added statistics indicate whether or not learners make at least the progress expected of them and compare actual levels of learners' performance with predicted levels of performance determined from their prior attainment.

*Mr Ludlow joined the meeting at 6:45pm*

**Retention rates**

In making judgments about standards, Ofsted inspections take into account retention rates. These combined with pass rates make up success rates. Governors were very pleased to hear that the college retention rates for 2007-8 have greatly improved from those in 2006-7. The draft Retention and Progression Policy is an addendum to the Operating Statement and was copied to governors with the papers for this meeting but was not considered in detail at the meeting.

3.2.4 The Vice- Principal presented the draft Operating Statement

3.2.5 Governors agreed the Key Target to be 2% above national benchmark success rates noting that this addresses the main issue from the Ofsted inspection. Governors discussed generally the impact of working to targets noting that the college's main aim and focus is for the highest quality learning and teaching

which should of itself enable the college to achieve the targets set in the Operating Statement.

3.2.6 Section 3.8 Governors suggested some amendments to bring together the sections from section 3.9 on working with employers to make one section with all areas of employer engagement.

3.2.7 The Corporation unanimously approved the Mission Statement for 2008 and the Operating Statement for 2008-2009 noting that any further changes will be brought to the July Corporation meeting. The Chairman thanked the Vice-Principal for his work in preparation of these.

*The Vice-Principal left the meeting at 7:10pm*

## 5. DATE AND TIME OF NEXT MEETING

5.1 The next meeting will be on Wednesday 9 July 2008 at 6.30 p.m. in the College Conference Room

### Reminders to Governors

1. To return to the clerk self assessment returns and nomination forms for chair and vice chair (after first checking that those nominated are happy to stand for election)

2. Governors are reminded that the College Art and Textiles exhibition will take place at The Lightbox in Woking town centre starting at 4:00pm before the next Corporation meeting on 9 July.

The Part II business closed at 7:10 pm.

**H Meredith**

Clerk to the Corporation

Signed:.....

Date:.....

ACTION

BF / MI

All  
Governors

All  
Governors